

# Nepean Area Beaver Winter Fun Day

## Emergency Plan

**Date:** Saturday, February 3, 2018

**Location:** Greenboro Community Center, 363 Lorry Greenberg Avenue, Ottawa,  
ON, K1T 3P8

**Scouter in charge:** Don Spicer

### All Colonies to review basic rules with their Beavers

- Stay with Colony
- Listen to instructions

### All Colonies to review the Emergency Plan with all their Scouters and attending parents

#### First Aid

- Each Colony is to provide its own First Aider.
- Several OOS are First Aiders and can offer support
- Colony must complete an Incident Report. A copy must be sent to Don Spicer.
- For serious injury call 911 and notify Don Spicer
- For suspected Hypothermia, a Scouter and an adult should bring the affected person into the facility by the main doors at the rear, to the first room on the left (before the washrooms) to warm up.

#### Missing participant:

**Step 1:** Take attendance to determine who is missing.

**Step 2:** Search the immediate area. Send a Scouter and an adult into the facility to check it and the washrooms.

**Step 3:** If search is not successful, notify Don Spicer who will issue 3 blasts on the bullhorn

**Step 4:** On hearing 3 Bullhorn blasts ALL activity is to stop and all Colonies are to take attendance and report it to Don Spicer

ALL OOS to report to Don Spicer for details on lost child and break into search teams to cover wider area once attendance results are known

**Step 5:** Call parents.

**Step 6:** Contact authorities if and when necessary

## **Intruder:**

We are in a public park, however, should a stranger show unusual interest in the youth

**Step 1:** 2 Scouters should politely explain to the individual that this is an official Scouts Canada activity and that only Scouts Canada volunteers or the parents are permitted to deal with the youth.

**Step 2:** If the individual persists, gather your youth and notify Don Spicer who in-turn will speak to the facility management.

NO OTHER CONTACT WITH THE INDIVIDUAL SHOULD BE ATTEMPTED.

## **Emergency Contacts:**

Police, Fire, Ambulance- 911

Poison Control- 1-800-268-9017

Nearest hospital: CHEO,

## **Directions to Hospital from Greenboro Community Center:**

1. Head north on Lorry Greenberg Dr toward Margrave Ave
2. Turn left onto Zaidan Dr
3. Continue onto Johnston Rd
4. Turn left onto Conroy Rd/Ottawa Regional Rd 125
5. Turn right onto Walkley Rd E/Ottawa Regional Rd 74 E
6. Turn left onto Halifax Dr
7. Turn right onto Saunderson Dr
8. Turn left onto Smyth Rd/Ottawa Regional Rd 72
9. Turn right at S Haven Pl
10. Turn right onto Ring Rd
11. Turn left
12. Slight right

Destination will be on the right